

**U.S. DEPARTMENT OF JUSTICE
OFFICE OF THE SOLICITOR GENERAL
SEVERAL VOLUNTEER/WORK-STUDY LEGAL INTERN POSITIONS**

The major function of the Solicitor General's Office is to supervise and conduct government litigation in the United States Supreme Court. Virtually all such litigation is channeled through the Office of the Solicitor General and is actively conducted by the Office. The United States is involved in about two-thirds of all the cases the U.S. Supreme Court decides on the merits each year. Another function of the Office is to review all cases decided adversely to the government in the lower courts to determine whether they should be appealed and, if so, what position should be taken. The Solicitor General also determines whether the government will participate as an amicus curiae, or intervene, in cases in any appellate court.

POSITION LOCATION(S): Washington, D.C.

QUALIFICATIONS: Second- and third-year law students. Demonstrable skill in the use of rules of style contained in the Harvard Uniform System of Citation is helpful. The work requires students who are: self-reliant - ability to complete work assignments independently; flexible - ability to handle multiple tasks/work assignments without sacrificing accuracy; and detail-oriented, while working under strict time deadlines.

DATE POSITION(S) AVAILABLE: Fall Semester (September - December)
Spring Semester (January - June)

ASSIGNMENTS: The position is located in the Office of the Solicitor General. Duties consist of: research, cite-checking for accuracy, correcting and paginating indices in briefs, West-check and shepardizing case citations, proofreading briefs and other documents, drafting correspondence, and working on special projects to assist the Solicitor General and other lawyers in the office in the preparation of oral arguments in the Supreme Court.

SALARY: Volunteer (without compensation) or work-study credit only.

APPLICATION PROCEDURES: Please submit your resume, transcript (unofficial), writing sample and references to:
Office of the Solicitor General
U.S. Department of Justice
950 Pennsylvania Ave., N.W.
Washington, D.C. 20530-0001
Attn: Kaletus L. McCain
Personnel Liaison Specialist
Kaletus.L.McCain@usdoj.gov (Submission via e-mail is highly preferred)
Applicants must be available to work 20 hours per week. Applications should state the hours and days of the week when the individual will be available for work.

APPLICATION DEADLINE: Open until filled. Fall positions typically filled by mid-August.
Spring positions typically filled by mid-December.

WEB SITE: www.usdoj.gov/osg

The U.S. Department of Justice is an Equal Opportunity/Reasonable Accommodation Employer.